

Professional Staff Advisory Committee Meeting Minutes

Monday, September 16, 2024

In Person Leigh Hall 214 & virtual

In Person present: Kelly Bialek, Scott Campbell, Sarah Hoge, Nate Meeker, Jeanette Montgomery, Melissa Olson, Dan Reichert, Scott Roberts, Tiffany Schimdt, Caroline Tuesday, Eric Veigel, Sonya Wagner

Virtually present: Mary Rossett, Marc Smith

Absent: Helen Dauka, Erin Ligget, Dale Adams

1. Call to Order
 - a. Melissa Olson, chair, opened the meeting at 3:30pm
2. Approval of Agenda
 - a. (Motion) Sonya Wagner (Second) Carrie Tuesday
3. Approval of August Minutes- with 2 spelling corrections of names
 - a. (Motion) Scott Roberts (Second) Tiffany Schmidt
4. Chair Updates- Melissa- Thank you for electing me as chair. Please be patient as new officers are still learning their jobs.
5. Vice-Chair Updates- Sonya- We need to recommend a PSAC member for the President's recommendation. Someone in the area of IT would be ideal; Eli Eubanks declined. Sonya will talk to Eli about someone else who is willing to fill that role.
6. Financial Report- Nate- we do not have much money in the budget, but Nate will hold President Nemer to his word and hold a social event this semester.
7. UC Committee Updates
 - a. University Council Committees- discussed list in the grid on agenda vs the list below. Discovered that the Communications and Institutional Advancement are ad hoc committees. Melissa will work to make the committees more consistent and transparent for the future.
 - b. We need to fill a few committee at-large seats, so Sonya, Eric, and Melissa will look at who else ran for PSAC and will try to place individuals in those vacancies.
 - c. Discussed getting the At-Large perspectives and updates from those who serve in that capacity. Nate Meeker will track who submits reports to UC.
 - d. Budget & Finance (Kelly Bialek)- Met twice since last PSAC meeting. 1st meeting reviewed FY25 budget that is going to the BOT this week. Better modeling than expected and only 22 mil draw from reserves instead of 25 mil. Discussed from FY25 to FY29 that scholarships will change how they are discounted as well. 2nd meeting (Misty and the Provost absent) to discuss what kind of questions and information they should be asking.
 - e. Information Technology (Scott Roberts)- No report
 - f. Institutional Advancement (Mary Rossett)- Met about 2 ribbon cutting events coming up and scholarships, still talking about Polsky renovations being put on hold Timken Foundation for Precision Manufacturing Ribbon Cutting September 20, 2024 225 E. Mill St. Doors open at 10 am. The University of Akron Foundation Annual

Meeting – A Celebrations of Scholarships Wed. October 23 SU Ballroom Welcome social 11:30 am Lunch at noon RSVP ahall@uakron.edu by October 15

- g. Physical Environment (Melissa Olson)- Reallocation of rooms to different set ups
 - h. Recreation & Wellness (Erin Ligget)- No report
 - i. Student Engagement & Success (Eric Veigel)- No report- will meet next week
 - j. HR (Jeanette Montgomery)- No report
 - k. University Council (Nate & Sonya)- Nate- budget report as Kelly presented, as well as Ali Doering talking about the ODHE mental health grant that was received. If you want to plan any events for this topic contact Ali.
8. Other Updates
- a. Social Committee- Hasn't met. Please contact Carrie Tuesday if you'd like to be involved. Athletic events could be a good possibility but no dates picked yet.
 - b. Tiffany, Eric, and Scott volunteered to be on the Social Committee.
9. New Business
10. Comments and Announcements
- a. Tiffany- Homecoming is coming up! Office decorating contest and there's a prize. Get involved! Tshirts will be on sale the week of Homecoming.
 - b. Jeanette- Please look over the minutes and let me know if I left out details about your report. Feel free to send large reports ahead of time so I can add them to the minutes.
 - c. Next meeting is Monday, October 21st in LH214
 - d. Jeanette- Fall Fest is Sept 18 at Wayne. Join us if you're free!
11. Adjournment
- a. Melissa Olson, Chair adjourned the meeting at 4:00pm
 - b. (Motion) Scott Campbell (second) Eric Veigel